

Minutes

Organizational Board Meeting of the Online School of Arizona Board of Directors

Date: Wednesday, January 19, 2022
Time: 6:00 pm MST
Location: To be conducted via Zoom conference

Item 1: Call to Order / Roll Call

Erin Albert called the meeting to order at 6:14 pm. MST

Board Member	Present	Absent
Erin Albert - President	X	
Laura Hatton – Vice President/Treasurer	X	
Paul Mendoza – Secretary	X	

Item 2: Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Item 3: Statement of Purpose

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

Item 4: Regular Business

- Approval of the Agenda

Motion by Erin Albert to approve the Agenda.

Motion: Erin Albert

Second: Paul Mendoza

Ayes: 3

Opposed: 0

The motion passed unanimously.

- Public Comments on Agenda Items - None
- Correspondence - None

Join Zoom Meeting – For Public Attendance

Link:

<https://us02web.zoom.us/j/86845759955?pwd=V1FIRGZyK25zYlNmZjRibnAvUnNYQT09>

Meeting ID: 868 4575 9955

Passcode: 535276

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

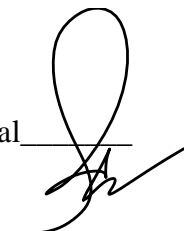
+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Initial _____



- Approval of the Minutes
Motion by Erin Albert to approve the November 22, 2021 Board Meeting Minutes.

Motion: Erin Albert

Second: Laura Hatton

Ayes: 3

Opposed: 0

The motion passed unanimously.

- Financial Update
Travis Gostinger, from NextLvl Management Consulting, informed the board that Michael Mania, with Aspire Business Consulting, was joining the meeting tonight. Aspire Business Consultants has been helping us work through capturing the financials that we've had since the beginning of the school year. Michael Mania reported on the financial statements noting that there is little revenue because the school is just starting out. Our expenses show more because you are looking at a full year of expenses while still building up the revenue sources. Ideally by the end of the year we will have some federal revenues. We always anticipate the first year to be the hardest because you have to drive the enrollment in but have these guaranteed costs.
- Approval of the Financial Reports
Motion by Erin Albert to approve the January Financial Reports.

Motion: Erin Albert

Second: Paul Mendoza

Ayes: 3

Opposed: 0

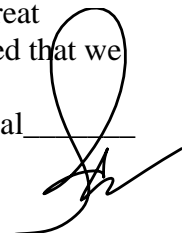
The motion passed unanimously.

Item 5: Leadership Update

- Administration Update

School Update from Executive Director, Mitch Horlick. Mitch reported Doug and Travis took a trip to Phoenix last week. We accomplished a lot in a short time. We were able to check out the site in Glendale. Mitch shared pictures with the board of the school location. Mitch was able to get furniture donated from another school that he built a relationship with. "I'm happy with how things have turned out." Travis reported that when he and Doug visited, he was pleased to see the traffic in the area including HS students and that the center is in a great location. It felt safe, clean and the building looked great. Mitch reported that we received the AC unit and it has been installed.

Initial _____



This was the last item needed. We are now just waiting for the Fire Marshal to come in so that we can get a certificate of occupancy. Then we can have students onsite. Another piece of business is that we need to file our amendment with the Arizona Department of Education for our location change for 5800 W Peoria in Glendale, Suite 109. To file that amendment, we need minutes from our August meeting where the board approved the location change and a copy of the certificate of occupancy. Once we get the certificate of occupancy, we are on the clock for our first-year site pop in visit. It is a process where members of the charter board come and check us out. Our consultant will be coming into the building and taking a look at our program and student engagement.

We have implemented a new offline hour process. We are doing a better job at capturing that time. We have seen a little uptick with this. We are going to really start some intense marketing on the learning center. Further discussion commenced.

- **Management Company Update**

The current number of students enrolled is 32. We are working very hard to maximize their instructional time. We are looking at expenses with a critical lens. We are looking at what expenses are appropriate. There is a federal grant through Erate. It is a Emergency Connectivity Fund and we can seek reimbursement for the technology that we have purchased this year. We've submitted the application. Once we receive approval which should be shortly, we can see what we will be able to capture.

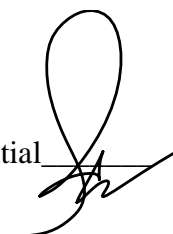
Tim Wood reported that Megan, the registrar is doing class audits. This is zoom meeting with the student going through what they need for graduation. It's an effort to motivate the student and parent. Megan is doing a great job with it.

Item 6: Board Strategy and Planning

None

Item 7: Public Comments on Non-Agenda Items

None

Initial 

Item 8: Adjournment

Motion by Erin Albert to adjourn the board meeting at 6:50pm MST.

Motion: Erin Albert

Second: Laura Hatton

Ayes: : _____ 3 _____

Opposed: _____ 0 _____

The motion passed unanimously.

Board Secretary Signature _____

Date _____

Initial _____
