

Minutes

Regular Board Meeting of the Online School of Arizona Board of Directors

Date: November 16, 2022
Time: 6:00 pm MST
Location: To be conducted via Zoom conference

Join Zoom Meeting – For Public Attendance

<https://us02web.zoom.us/j/86845759955>

Meeting ID: 868 4575 9955

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Item 1: Call to Order / Roll Call

Erin Albert called the meeting to order at 6:08 pm. MST

Board Member	Present	Absent
Erin Albert - President	X	
Laura Hatton – Vice President/Treasurer	X	
Paul Mendoza – Secretary	X	

Item 2: Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Item 3: Statement of Purpose

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

Item 4: Regular Business

- Approval of the Agenda

Motion by Erin Albert to approve the Agenda with the addition of the Handbook Amendment.

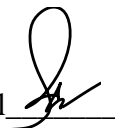
Motion: Erin Albert

Second: Laura Hatton

Ayes: 3 Opposed: 0

The motion passed unanimously.

- Public Comments on Agenda Items - None
- Correspondence

Initial 

Mitch Horlick communicated that we had the Second Year Review completed with the Arizona Charter Board and had a follow up meeting. We received correspondence from the state stating that they received our FY22 Audit.

Approval of the Minutes

Motion by Erin Albert to approve the September 28, 2022 Board Meeting Minutes.

Motion: Erin Albert

Second: Paul Mendoza

Ayes: 3 Opposed: 0

The motion passed unanimously.

Motion by Erin Albert to approve the October 10, 2022 Special Board Meeting Minutes.

Motion: Erin Albert

Second: Paul Mendoza

Ayes: 3 Opposed: 0

The motion passed unanimously.

- Financial Update

Michael Mania from Aspire Business Solutions presented the financials. Michael highlighted that we had a drop in equalization. We are back up for November. We have some state grant reporting to do and we will be able to start drawing IDEA funds this year. We are seeing consistency with expenses. The audit was submitted yesterday on time. The auditors were happy with how NextLvl Management and OSA provided the information that they needed.

- Approval of the Financials

Motion by Erin Albert to approve the financials as presented.

Motion: Erin Albert

Second: Laura Hatton

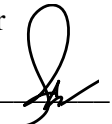
Ayes: 3 Opposed: 0

The motion passed unanimously.

Item 5: Leadership Update

- Administration Update

Mitch Horlick communicated that there were 47 students working this week which was down from 50 the previous week. We have 5 new enrollments. Mitch shared a weekly enrollment trend chart. The chart shows a positive trend in minutes worked which is what is reported to the state. We have been very upfront with students about our expectations, and we are seeing an increase from last year

Initial 

with students working. We are actively engaging with students daily. This week we had a little drop but also had Veteran's Day. We look at minutes but we also are looking for students to complete classes for credit. This year we have had a major increase of students completing classes and earning credits. Students are focusing on one or two classes at a time, rather than 5. Students are progressing with this model. Laura asked if the center was being utilized. Mitch said "it is a work in progress but yes we are seeing it used."

- **Management Company Update**
Tim Wood commented on two requests that we received from the State Department of Education. One was a charter update to see how were doing. We think that was because many schools turned in their charter this year and they wanted to check in with us on our plan going forward. Mitch will further discuss that meeting. Mitch also attended our Compliance and Academic Second Year Review Meeting, where they review our submitted evidence and documentation requested. Mitch commented that the state does a very thorough check by looking at our website and evidence provided to make sure all requested information is provided (ex. educator and experience, board documents, enrollment forms, curriculum, teacher review,etc.). We received zero red marks, which was our goal. We asked where we were in terms of all the schools they are reviewing this year. The reviewers communicated that we were in the top 3 with our submissions. In a follow up meeting, we met with the Executive Director and Assistant Director of the Board. We further discussed increasing enrollment. They gave us some recommended contacts for marketing. It was a positive meeting.

Item 6: Board Strategy and Planning
None

Item 7: Public Comments on Non-Agenda Items
None


Item 8: Adjournment

Motion by Erin Albert to adjourn the board meeting at 6:39pm MST.

Motion: Erin Albert

Second: Laura Hatton

Ayes: _____ 3 _____ Opposed: _____ 0 _____

Initial 

The motion passed unanimously.

Board Secretary Signature _____

A handwritten signature in black ink, consisting of a large loop at the top and a few strokes below, positioned over the signature line.

Date 1/26/2023

Initial _____