

**Board Meeting of the Online School of Arizona
Board of Directors**

BOARD MEETING MINUTES

Date: Friday, September 22, 2023
Time: 3:00 PM Arizona Time
Location: To be conducted via Google Meet

Join Google Meeting – For Public Attendance Link:

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Item 1: Call to Order / Roll Call

Erin Albert, Board President called the meeting to order at 3:07 pm.

Board Member	Present	Absent
Erin Albert - President	Present	
Laura Hatton – Vice President/Treasurer	Present	
Paul Mendoza – Secretary	Present	

Others present: Shubham Pandey, Abel Perales

Item 2: Pledge of Allegiance

Erin Albert, Board President recited the Pledge of Allegiance follows:

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Item 3: Statement of Purpose

Erin Albert, President recited the Statement of Purpose as follows:

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

Item 4: Regular Business

- Approval of the Agenda

Erin Albert, President called for approval of the Agenda. Erin Albert, President called for a motion to approve the agenda. Motion was seconded by Laura Hatton, Vice President. Ayes – all. Nays - none. Motion carried.

- Public Comments on Agenda Items

Erin Albert, President called for Public Comments on Agenda Items. No persons present at meeting for public comments.

Item 5: Leadership Update

Pandey presented the following to the Board:

“Well, as you probably have heard, Abel Perales is the one that's head of the school right now. Mitch actually moved on. He got an opportunity that might be good for us anyway because he's gone to City of Phoenix and he's working on internships with the high school, which is kind of what we are trying to do. So, you know, I'm hoping that this transition for him will be positive for us in the future. Going back to Abel, Abel has worked with Sabis prior to working with us for the last couple of years. He is extremely hard, working head of the school, the hardest working that Shubham has and you guys will be working with him and will like it a lot. Abel is always available and always thinking and Shubham Pandey can't sing him praises enough. Abel was made for this kind of task, specifically because of the way our Charter is and the way the community is, there is a particular niche that our Charter will fulfill and Abel will now talk about the updates and what we are doing currently and it is in good hands.”

- Abel Perales Head of the School Update

Abel Perales addressed the Board as follows: “Very excited about this opportunity. I have been here at the school since coming out of ASU back in 2004 and was initially with Sabis International School. I went from one year being a teacher of Social Studies/History teacher to doing a fantastic position with the Student Life Organization and doing a lot of life skills advising and working with students to basically create a group and leadership team within the school where students were doing everything. Everything from security guards, teachers' aides, front office reps and really was a great experience with Sabis and transferring over and being promoted to the Deputy Director position for Sabis International School. When Shubham and PTAA came on board and took over the property it was amazing to see an influx and boost of resources and the community was excited about the new robotics program and STEAM Program and stayed on board with PTAA as a community liaison, as a teach and ultimately Campus Operations Manager for PTAA. Being a part of this community and seeing OSA and the promise and potential that brings to the families here in South Phoenix is exciting there is so much potential and now it is a matter of breathing life into this program, of getting these kids engaged, getting out into the community and doing community service and learning projects. Making this more of a not virtual, this is an online and is life changing and giving kids opportunities to get out and learn about the real world, to learn about the community, and then of course with the concurrent enrollment we'll be bringing in the P-TECH internships. It's just something everyone is really excited about. I definitely see where this program can go and right now it's just a matter of making sure everything compliance wise is on-point and is moving in a direction where we can accomplish all of those lofty goals and really change our communities. It is exciting and is a big opportunity and couldn't be more proud to be in this position.”

- File an amendment to add Charter Representative
 - Abel Perales
 - Jyoti Pandey

Shubham Pandey addressed the Board as follows:

“As Mitch has moved on, he is the one that can log into ASBCS. ASBCS is the one where we do all Charter Amendments, any updates with the Charter Schools and things like that. I think he is also on the Board of another school so we can use his in the interim because he has the school’s information. That is why this was an urgency to have an amendment. We are also trying to add another ESP Employee because it is always good to have two people receiving the e-mails coming in from the Arizona Charter Board and that is why we are requesting this amendment for these two members.

There were no questions.

- **File an amendment to Remove Charter Representative**
 - **Mitch Horlick**

Shubham Pandey addressed the Board as follows:

“Board Chair: the same reason is the removal of Mitch Horlick to make sure he is not getting the e-mails as well. This will go hand-in-hand. This will require an amendment. Travis Goesting will be the one who will initiate it for us and he can add these two people and remove Mitch at the same time.”

- **File an amendment to add confirm new location of OSA**

Shubham Pandey addressed the Board as follows:

“One more thing we have, Board Chair, is the new location. There is another amendment we have to file that requires us to add a location for the OSA. The Board has approved a lease and management agreement we did back in May. We are going to add the location address and name with Arizona Charter Board and that is why we are asking permission to add it. One other thing will be that when we add it, we probably need to spell out the address that we are going to add it.

Erin Albert, Board President asked Shubham regarding subletting the other location and if that has gone through or still in the works. Shubham Pandey informed Erin Albert that it is in the works and there is a tenant next to us that is going through a due diligence process and they have the first right of refusal. We were told we would know that in a week or two and we are following up with them. There will be a small change between their lease and our lease but as soon as it gets finalized they will be able to give us a final lease amount to get out of the lease. It is in progress and we are working on it.

- **Enrollment Update**

Abel Perales addressed the Board for the Enrollment Process, what is being done right and what the community is talking about as follows:

“Right now the big push truly is getting the word out. We have an exceptional campus location at the 1903 E. Roeser property. We recently have done some upgrades to the room and to the learning center that we have here, including a beautiful mural that was just installed. If you don’t follow our Instagram, check it out. We are actually trying to get new followers and really get people excited. The center that we have here is just gorgeous and the kids are loving the experience they are receiving here and now it is just getting out in to the community, making sure everyone knows what were are doing. We also have a kiosk over at a local mall, Arizona Mills, and we are working to just constantly get the word out to our families to being people to our campus. We are also looking at a SABIS Alumni who has been very

active within our community. He will be doing a big music production club right on campus and will also be going out to help recruit students. It is the on-going recruitment that is getting out, getting the word out and just finding every channel and opportunity that we can to promote the school. We have farmers' markets coming up, all of our service learning projects that were going out have been crucial in meeting new people and making new connections and ultimately getting kids to come to us. Enrollment right now, in cleaning out a lot of the students that were on the roster for our virtual component and just not doing the work, we did have to do some 10-day drops. We did have to clean enrollment. We currently have 51 students and this week alone we have about 4-5 students that we are finalizing enrollment on. That is where we are at, excited about where we are going and right now it really, truly is getting the word out to bringing the kids to us."

- **Audit Update**

Shubham Pandey addressed the Board as follows regarding the Audit Update:

"Board Chair, Board members, regarding the audit. It is still in the process. I just got the e-mail from the auditors that they have two or three items they are trying to wrap and are trying to update everything by the first week of October. They have already gone through the financial portions as well as able to do the site visit to look at the hours that they compare on site. They have done all that, just have the last couple of items. They had the same questions too, that did we lease out the other location or what's going on with that. I think some of the auditors do reach out to the Board, I don't know if they did that last year or not, but they typically like to talk to one Board member every year. If that happens, we will let you know." It may not be typical in Arizona.

Item 6: Additional Business

- Approval to file an amendment to add Charter Representative Abel Perales and Jyoti Pandey

Erin Albert, President motion a motion for approval to file an amendment to add Charter Representative Abel Perales and Jyoti Pandey. Motion was seconded by Paul Mendoza, Secretary. Ayes – all. Nays - none. Motion carried to add the two new Charter representatives.

- Approval to file an amendment to remove Charter Representative Mitch Horlick

Erin Albert, President made a motion to approve to file an amendment to remove Charter Representative Mitch Horlick. Motion was seconded by Laura Hatton, Vice President. Ayes – all. Nays - none. Motion carried to approve removal of Mitch Horlick as a Charter Representative.

- Approval to add and confirm the new location of OSA

Erin Albert, President made a motion to approve the new location change. The motion was seconded by Paul Mendoza, Secretary. Erin Albert called upon Shubham Pandey to speak. Shubham Pandey addressed the Board as follows: "Board Chair, could you specify the address that was put in the chat message to read it so it is in the record as the address you are referring to?" Erin Albert agreed. Erin Albert started over to approve to add and confirm the new location of OSA to be located at 1903 E. Roeser Road, Phoenix, Arizona. Erin Albert made a motion to approve this new location. Paul Mendoza, Board Secretary seconded the motion. Ayes – all. Nays – none. Motion carried for the new address at 1903 E. Roeser Road in Phoenix, Arizona.

called for approval add and confirm address of OSA at 1903 E. Roeser Road Phoenix, AZ for the new address of OSA of the Agenda. Erin Albert called for a motion to approve the agenda. Motion was seconded by Paul Mendoza, Vice President. Ayes – all. Nays - none. Motion carried.

Item 7: Board Strategy and Planning

There are no items for Board Strategy and Planning.

Item 8: Public Comments on Non-Agenda Items

No persons present for public comments

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Item 9: Adjournment

Erin Albert, President made a motion to adjourn meeting. The motion was seconded by Paul Mendoza, Board Secretary. Ayes all Nays none. Motion carried

Meeting adjourned at 3:26 p.m. Arizona Time