

Online School of Arizona Visitor, Tour, and Observation Policy

1. Purpose

This policy aims to ensure a safe, secure, and conducive learning environment while allowing controlled access to visitors.

2. Visitor Classification and Management

- Visitors are classified as parents, guardians, volunteers, prospective families, educational partners, and other guests.
- All visitors must register at the front office, providing a valid photo ID.
- Visitors will be issued a badge, which must be visibly worn at all times on campus.

3. Scheduling Tours and Observations

- Tours and classroom observations must be scheduled at least 48 hours in advance through the school office.
- Observations are limited to twice per semester per classroom, barring special circumstances.

4. Conduct and Confidentiality

- Visitors must adhere to all school rules and conduct themselves appropriately.
- Confidentiality regarding student information must be maintained at all times.

5. Safety and Compliance

- Visitors must comply with all school safety and health protocols.
- Any individual who refuses to comply with school policies or poses a threat to safety will be asked to leave.

6. Restricted Access

- Certain areas of the school may be designated as off-limits to visitors.

7. Photography and Recording

- Prior authorization is required for any form of photography or recording on school premises.

8. Enforcement and Consequences

- Non-compliance with this policy may result in the revocation of visiting privileges.

9. Policy Review and Amendments

- This policy is subject to review and amendments as necessary by the school board.

This policy ensures that while the school is an inclusive community, student safety and the integrity of the learning environment are paramount.